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SIMPLIFYING AUTOMATION



**40+ Modules**

**100+  
Implementations**

**12+ Years of  
Market Presence**





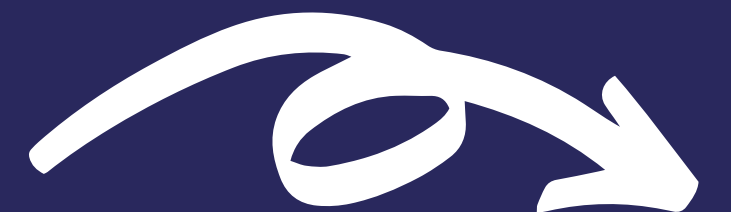
## **WE COVER**

**Academic | Administrative | Financial**

**FOR SCHOOLS, COLLEGES & UNIVERSITIES**

**Admissions  
to  
Alumni**

**Inquiry /  
Gatepass  
to  
Balance  
Sheet**

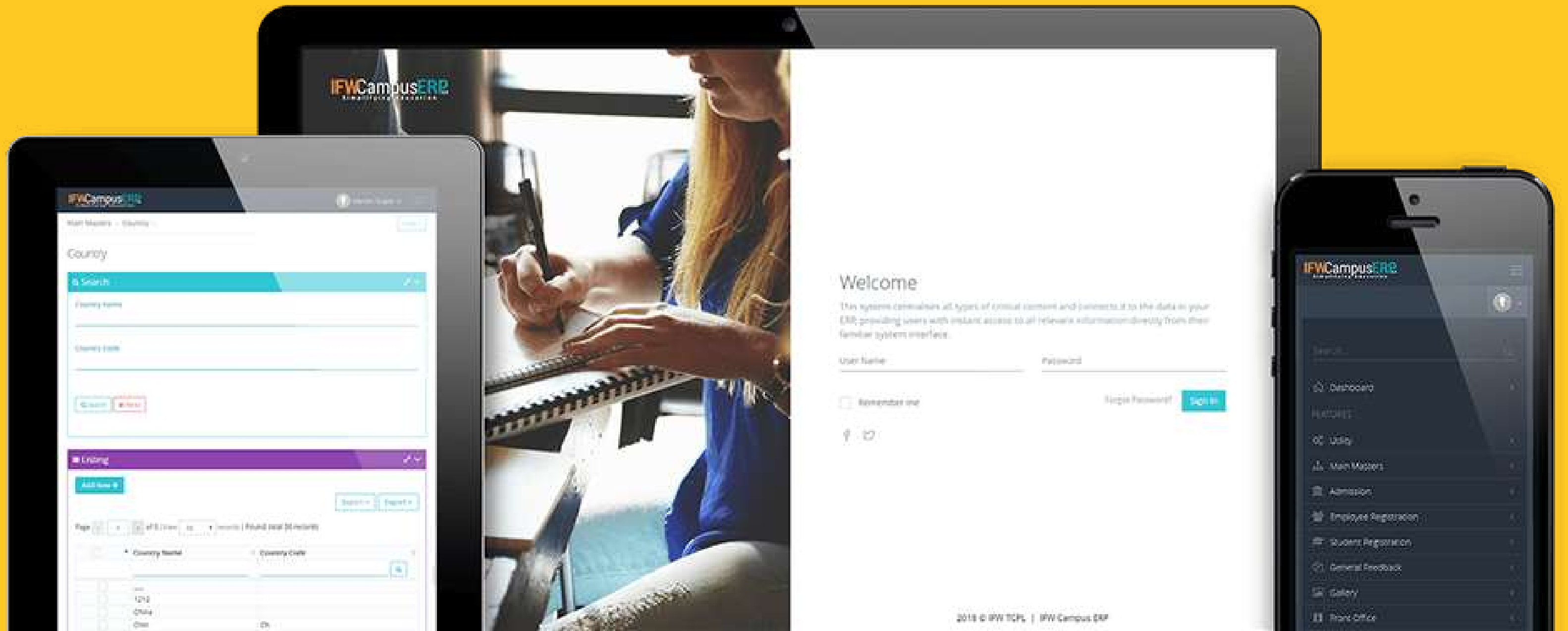


**Centralized  
and  
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**PaperLess  
and  
Cloud Based  
Learning**

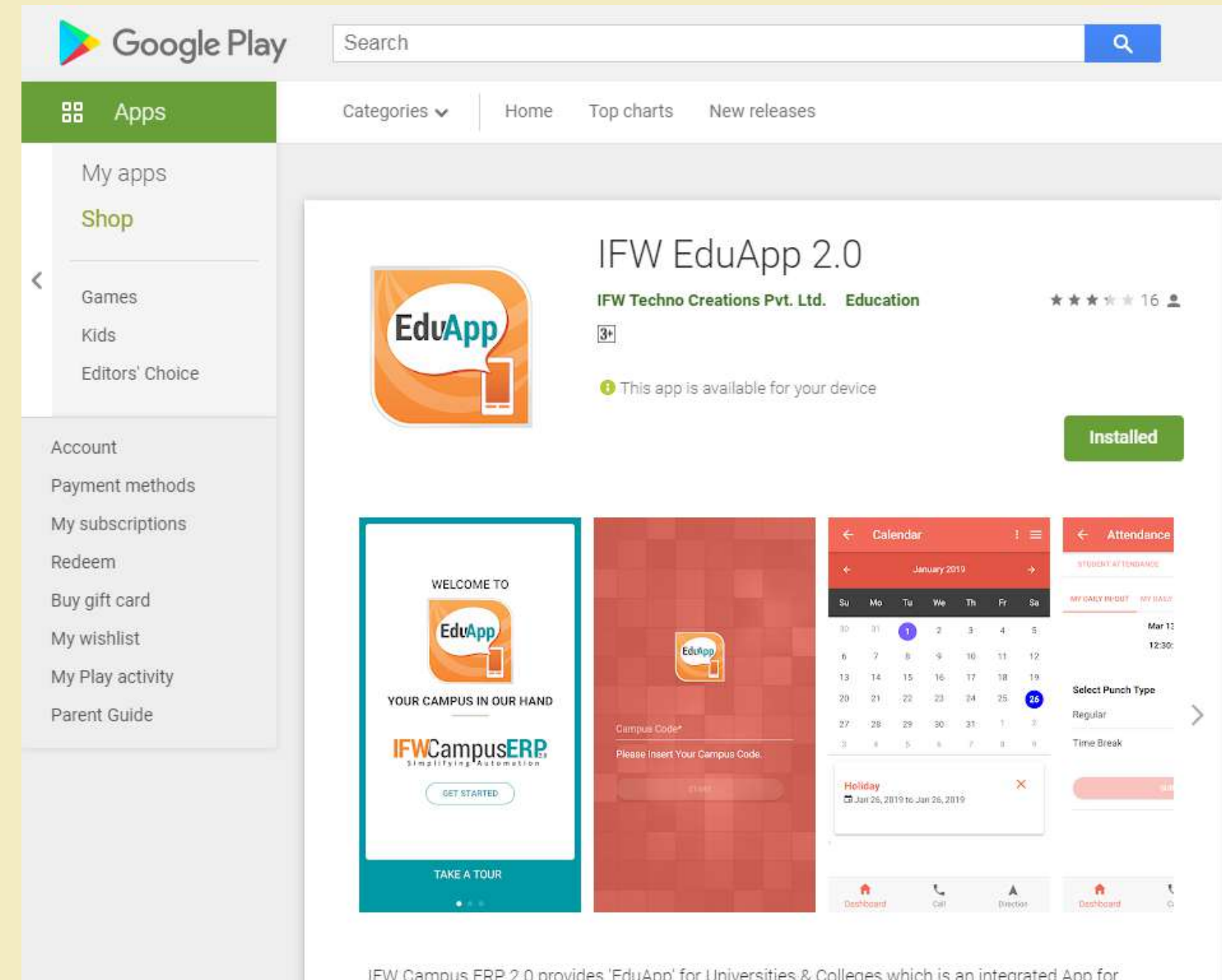
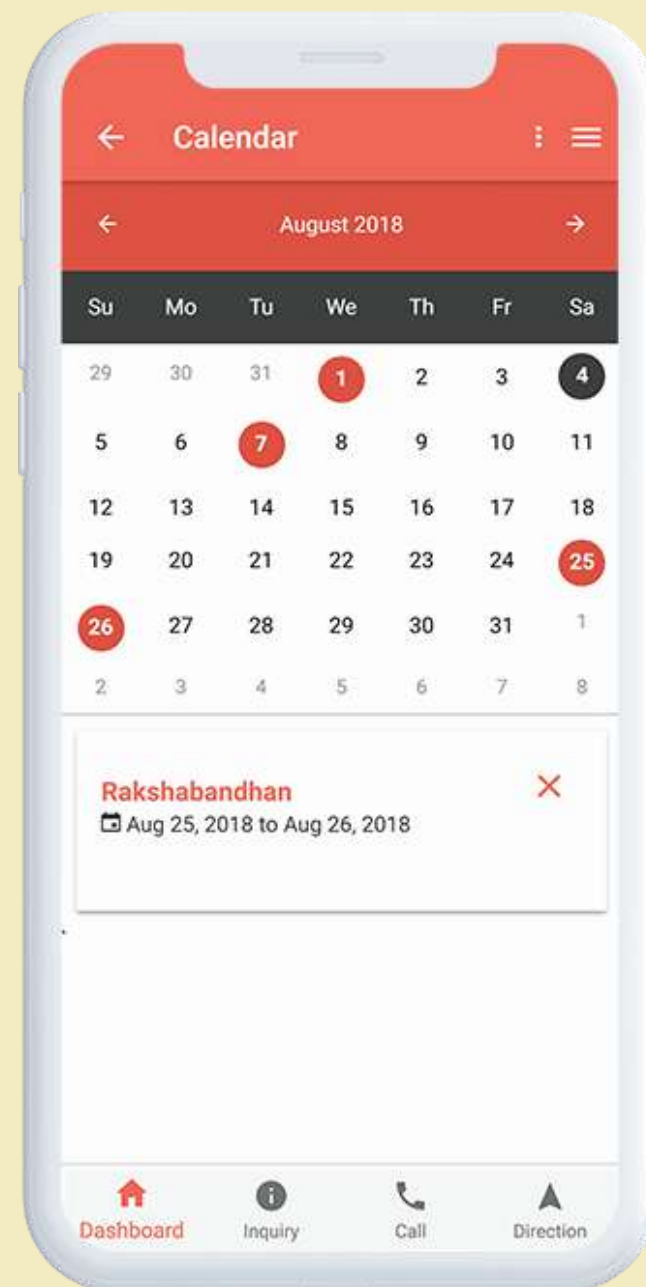
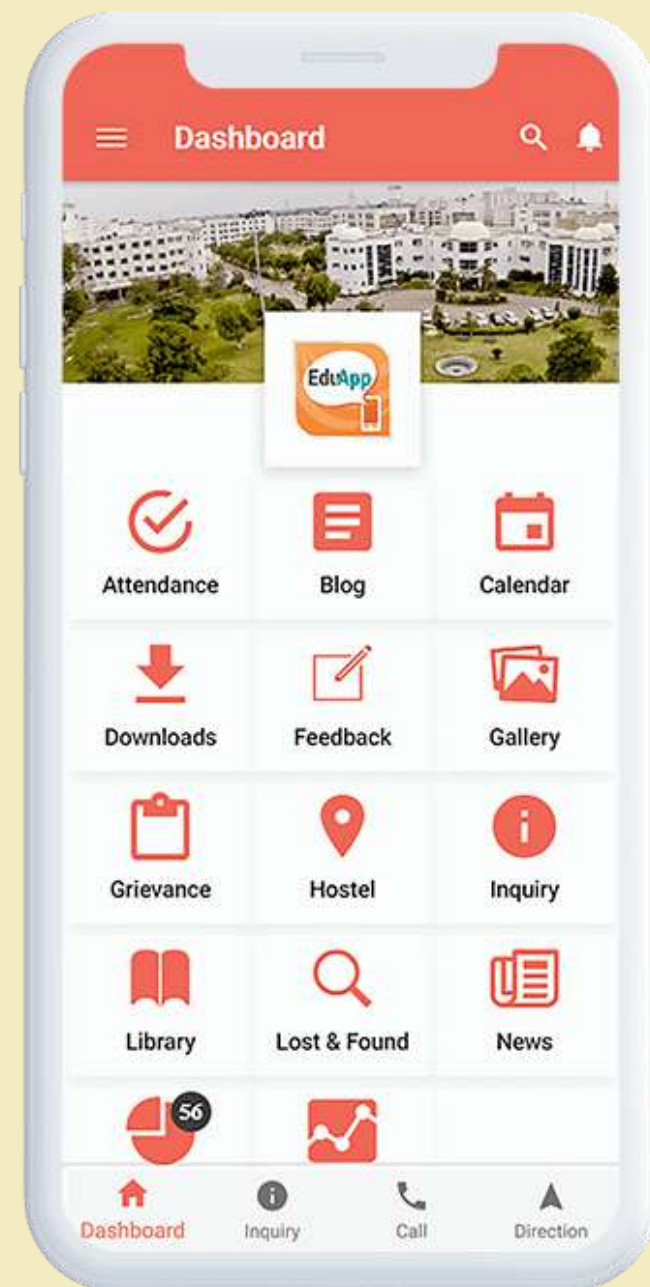
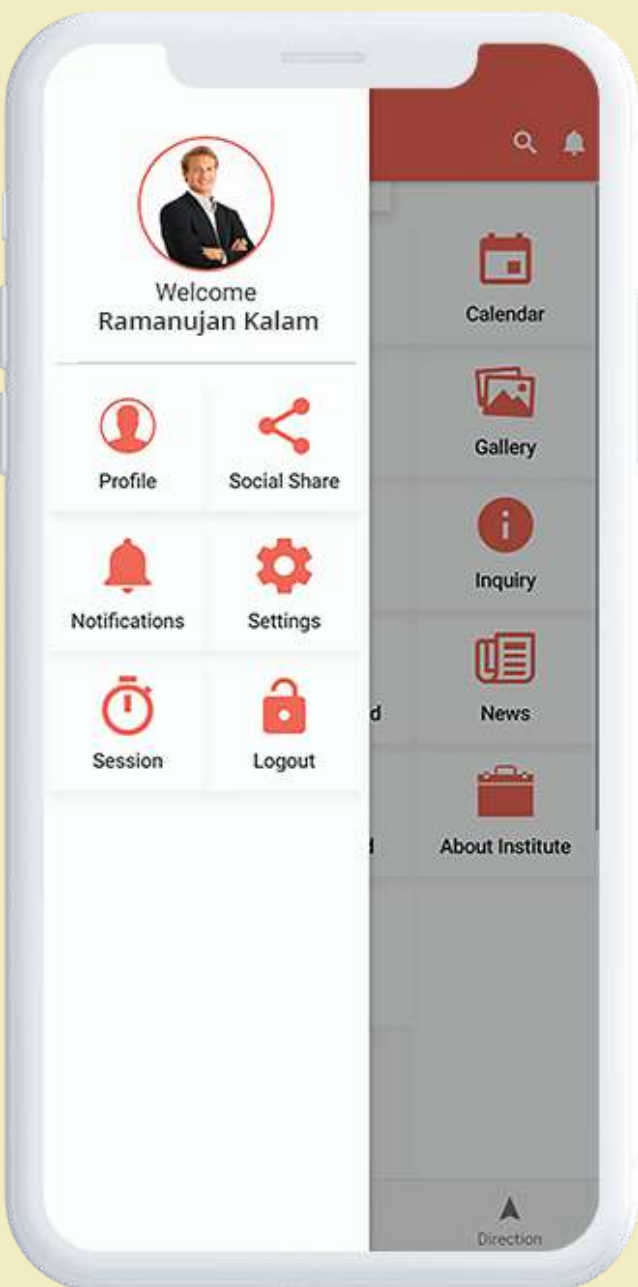


# *An ERP Interface which is flexible on all Operating Systems, Browsers and Screen Resolutions*





# EduApp - Our Free to use Android App for Students, Employees and Parents available on Google Playstore for all our clients.



IFW Campus ERP 2.0 provides 'EduApp' for Universities & Colleges which is an integrated App for



*We have a YouTube Channel with Video Tutorials of all our Modules and our ERP Demos in English & Hindi.*

The image shows a screenshot of the IFW ERP YouTube channel page. At the top, there is a banner for IFW ERP with the tagline "SIMPLIFYING AUTOMATION" and a call to action "Know more about IFW Campus ERP". The channel name is "IFW ERP" with 85 subscribers. Below the channel name, there are navigation tabs for HOME, VIDEOS, PLAYLISTS, CHANNELS, and ABOUT. The main content area displays a grid of video uploads. The first row includes videos such as "CEO'S MESSAGE" (5:35), "Our Dream to develop the best ERP for Schools,..." (0:55), "Overall Demo of IFW Campus ERP 2.0 in English | ERP for..." (20:23), "Online Exam Module Video Tutorial | IFW Campus ERP..." (15:38), and "Distance Learning Module in IFW Campus ERP 2.0 for..." (10:24). The second row shows video thumbnails for "Utility", "General Feedback", "Exam K12", "Dashboard", and "Content".

**YouTube Channel: IFW ERP**  
85 subscribers

**Channel Navigation:** HOME, VIDEOS, PLAYLISTS, CHANNELS, ABOUT

**Uploads:** PLAY ALL, SORT BY

Video Title	Duration	Views	Posted
IFW ERP   CEO's Message   Karan Garg	5:35	21 views	6 days ago
Our Dream to develop the best ERP for Schools,...	0:55	33 views	6 months ago
Overall Demo of IFW Campus ERP 2.0 in English   ERP for...	20:23	95 views	6 months ago
Online Exam Module Video Tutorial   IFW Campus ERP...	15:38	38 views	6 months ago
Distance Learning Module in IFW Campus ERP 2.0 for...	10:24	14 views	6 months ago

**Video Modules:** Utility, General Feedback, Exam K12, Dashboard, Content



# THE SECRET

to improve efficiency in  
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**iFWCampusERP<sup>2.0</sup>**  
Simplifying Automation

is to implement it and  
ask each module in-charge  
to submit you a monthly report  
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# WHAT MORE DO YOU GET WITH

# IFW CampusERP<sup>2.0</sup>

Simplifying Automation

**iFW ERP**  
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**IFW CampusERP 2.0**  
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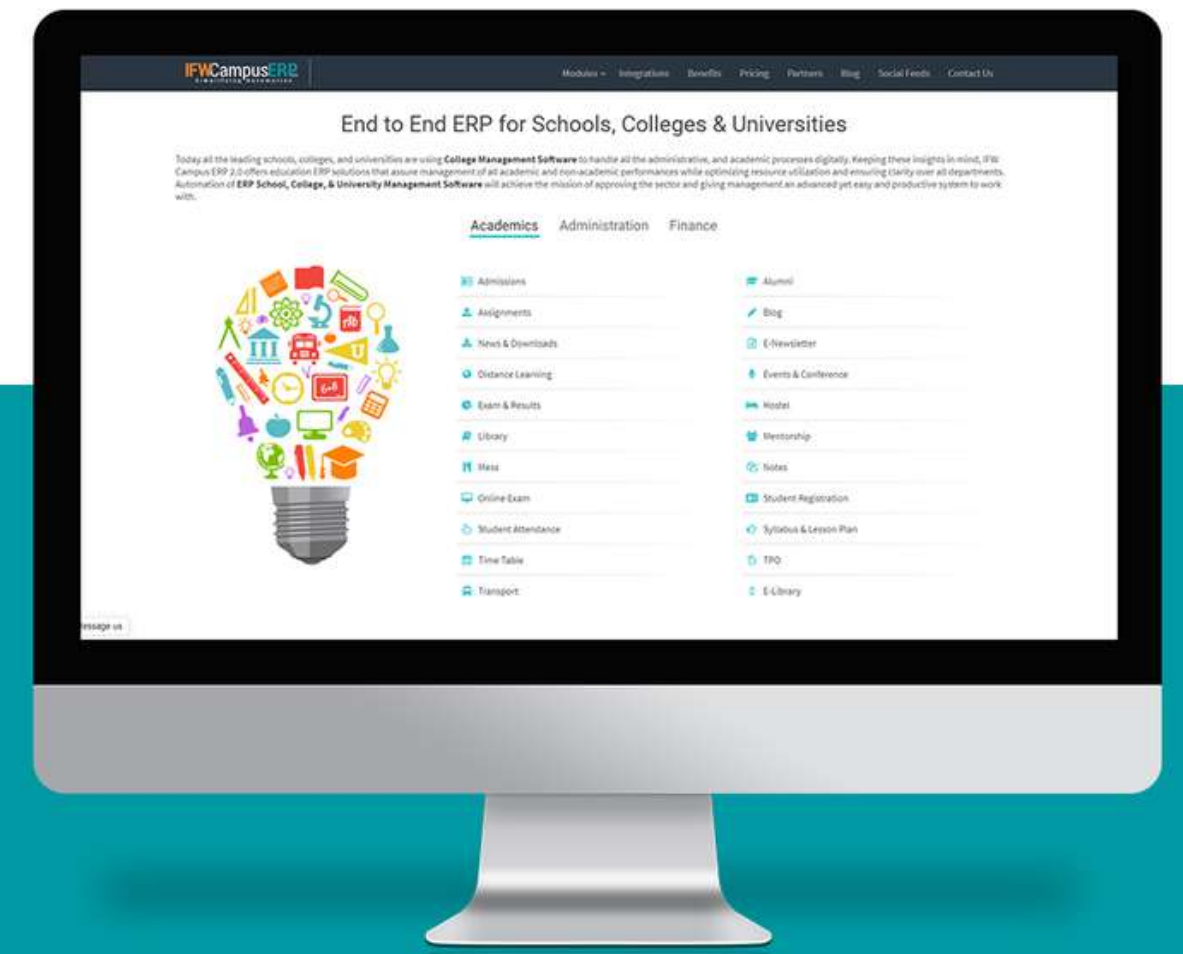
## INSPECTIONS & ACCREDITATIONS FRIENDLY ERP

With Us you can always be Updated, Confident & Ready!

**IFW ERP**  
SIMPLIFYING AUTOMATION

**IFW CampusERP 2.0**  
Simplifying Automation

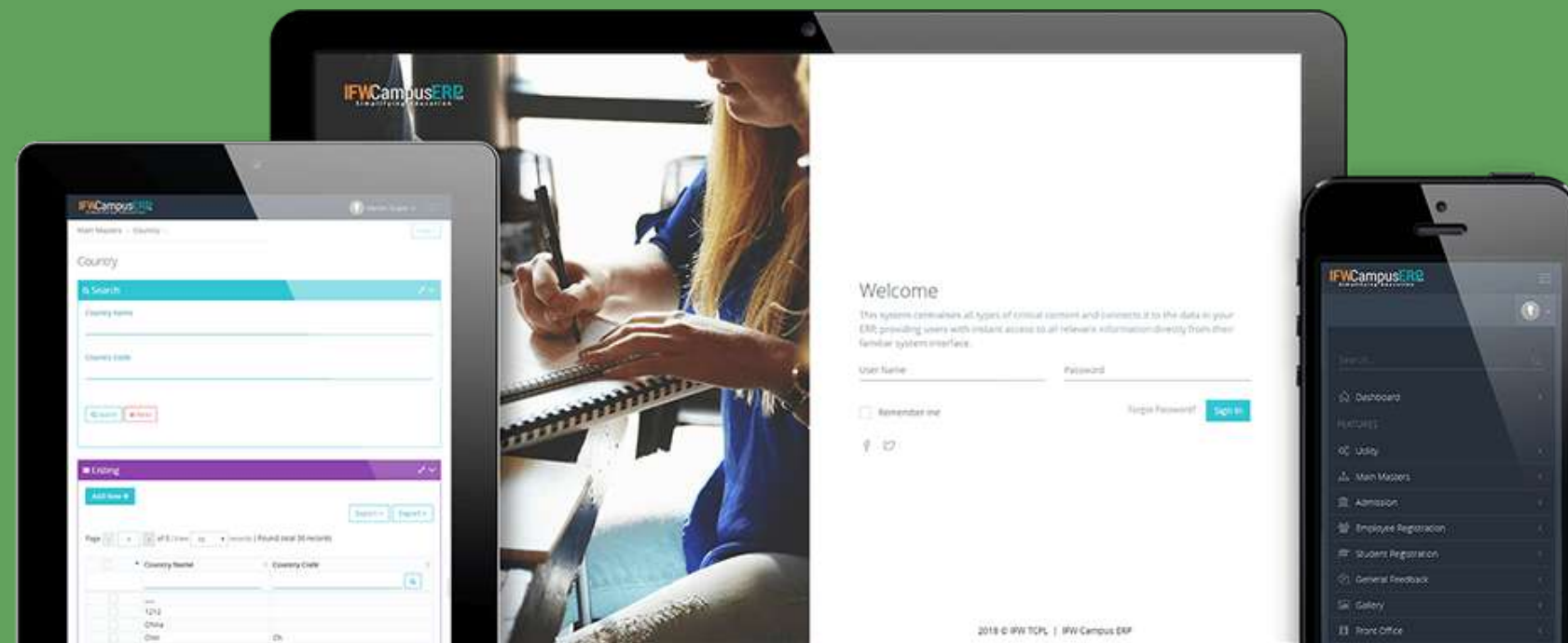
CHOOSE FROM  
**40+ MODULES**



**PAY ONLY FOR  
WHAT YOU WANT TO USE**

# Our Modules

The Details of Features, Forms and More...





# Admission Module

The Admission Module is useful for defining the Admission process of the Institute. Using this Module Admission forms can be made as per the protocol followed by the Institute. Form settings can be defined for multiple courses. Along with managing the Admission Form, one can also keep a record of enquiries received by the Institute. The Admission forms created using the Admission Module are then, available to the Students with the set instructions, pricing etc. The Students can fill them up and follow on the status online. Admission Module is an easy to use and useful Module to keep up with the Admissions and all the enquiries.

## Masters

- Admission Form Settings
- Enquiries
- Prospectus
- Import

## Forms

- Manage Admission Forms
- Admission Form
- Admission Form Status
- Enquiry Follow Ups

## Reports

- Advance Deposit Report
- Counselor Detail Report
- Counselor Summary Report
- Prospectus Issue Report
- Prospectus Sales Summary Report
- Course Enquiry & Admission Report
- Enquiry Followup Report
- Calling Report
- Admission Form Report

## Features

- Online Admission form management
- Online Admission form Sales
- Walk-in Enquiry management
- Offline Admission form Sales
- Prospectus Sales
- Provisional Admissions
- Enquiry Follow-up assignment and tracking
- Payment Gateway Integrated



# Utility Module

Utility Module serves multiple purposes. It is like a back end module using which all the major settings for other modules can be made as per the requirement of the Institute. Here, one can create Logins for all the stakeholders along with the scope of rights which are to be assigned. The module also provides the freedom to create customized templates for the reports of all the other listed Modules. Templates for Form/ Certificate type Reports can be created using Editor Templates. Templates for various Receipts can be created using Custom Templates. One can also generate I-Cards using Card Templates. After creating customized templates, one can also view their actual look using the Reports section.

The ERP gives the option to send E-mail and SMS to the stakeholders. For this, the some basic settings are required which can be done using the Utility Module. Utility Module can also be used to track the activities of the users using the Activity Log. It also allows to customize the ERP Dashboard. It is a centralized module using which other modules can be managed. Any changes made in the Utility Module, are immediately reflected in the other respective Modules. Payment Gateway setups is also a part of this module.

## Masters

- Employee Logins
- Student Parent Logins
- External Role Rights
- Editor Templates
- Custom Templates
- Card Templates
- Consolidated Templates
- Payment Gateway Settings
- SMS Gateways
- Mail Settings
- Communication Settings
- Import
- User Form Settings
- Admission Seeker Logins
- Auto Series Settings For Reports

## Forms

- Quick Links
- Preference Settings
- ERP Settings
- Social Links
- Templates
- Reports Log
- User Activity Log
- Message Log
- Payment Requests
- Deleted Entities
- Module Status
- Module Status Summary

## Reports

- Card Reports
- Editor Reports
- Custom Reports
- Dynamic Reports
- Consolidated Reports
- Combined Reports

## Features

- Login Management
- Fee and Exam output setups
- ID Card Designer and Template manager
- Letter / Certificates Management
- Payment Gateway Management
- User and Activity logs
- Data Import and Export
- Communication settings for SMS and Email
- General Feedback
- Dashboard settings

# Main Masters Module

Main Masters is the first Module to work upon after the ERP is implemented in the School / College. As the name goes, Main Masters is a Module which is used to create entities for various Heads. The ERP begins by creating Campus and Institute followed by Companies and Bank Accounts for accounting purposes. The next step being the creation of Courses, Classes /Semesters, Subjects, Batches etc. and much more.

Thus, using the Main Masters step by step procedure for creation of entities which are required to integrate your Institute with the ERP, can be managed all at one place. To make things easy for the Institute, ERP gives the option to import bulk data.

## Masters

- Code Masters
- Countries
- States
- Districts
- Cities
- Pincodes
- Companies
- Bank Accounts
- Campuses
- Institutes
- Courses
- Classes / Semesters
- Subjects
- Class Subject Relations
- Class Schedules
- Batches

## Vendors

- Vendors
- Departments
- Receipt Books
- Rooms
- Item Units
- Department Designation Mapping
- Special Rights
- Employee Class Subject Relation K-12
- Import

## Forms

- Academic Periods
- Subject Groups
- Academic Calendar
- Week Offs
- Course Document Relations
- Inter Class Data Replication

## Reports

- Editor Reports

## Features

- Creation and Masters Management
- Campus and Institute
- Course, Class and Subjects
- Class Subject relations
- Departments
- Fee Receipt Books
- Accounting Entity
- Bank Accounts
- Departments
- Vendors
- **Academic Calendar**

# Employee Registration Module

Employee Registration Module is responsible for recruitment and registration of all the Employees for various institutes. Hierarchy and designations can be set for Employees. Also, departments can be created for Employees and assigned to them respectively. Using the Employee Registration, the institute can post any vacancies and recruitment of Employees can be done accordingly. All the details of the Employees along with necessary documents and certificates can be stored under this Module.

This module allows to store complete information of an Employee along with the report section, using which the data can be exported in the form of reports.

## Masters

- Set Designation Hierarchy
- Teacher Group Relation
- Attendance Rights
- Define HOD
- Import

## Forms

- Vacancies
- Recruitments
- Employee Registration Details
- Employee Office Details

## Reports

- Employee Dynamic Report
- Card Reports
- Editor Reports
- Custom Reports
- Dynamic Reports

## Features

- Employee Registration Management
- Employee Recruitment management
- Employee I-Card
- Employee Letters and certificates



# Student Registration Module

Complete Student information can be recorded using the Student Registration Module. This includes their admission details, personal details, contact details, enrolled course and subject details, achievement details etc. ERP replaces the mundane task of entering voluminous data with the Import feature using which the data can be imported all at once.

Also, the promotion of Students from one Class to another can be done easily using this module. The Reports feature in the module allows to fetch the required data in the required format. The data entered can be updated anytime and the results can be seen with immediate effects.

The Module is linked with other Modules like Fees, Hostel, Library, Mess , Transport etc. according to the access given for various facilities.

## Masters

- Student Registration Details
- Seat Occupancy Report
- Student Strength by Fee Category
- Student Strength by Caste Category
- Admission Statistics Report
- Student Strength by State
- Student Batch Relation Report
- Student Promoted Report
- Student Center Enroll Report
- Student Branch Change Report
- Student Strength by Religion
- New Student Admission Report
- TC Issue List Report
- Student Other Details
- Student Document Deficiency Report

## • Student Subject Group Relations

- Previous Year Registration Mapping
- Promotion
- Bulk Cancellation
- Branch Change
- Subject Allotment Criteria [CBCS]
- Auto Series Settings
- Continuation Form Schedules
- Import

## Forms

- Discipline Fine
- Record of Conduct/Achievements
- Generate Reporting Pass
- Generate Group Pass
- Continuation Forms

## Reports

- Student Dynamic Report
- Card Reports
- Editor Reports
- Custom Reports
- Dynamic Reports
- Scholarship Details

## Features

- Student Registration Management
- Student Promotions
- Student I Card
- Bonafide Certificates
- Transfer certificate
- Discipline Fine
- Achievement and Conduct records

# Content Module

The Content Module is used to manage important content of the Institute. The content module allows to upload any information which is required to be further downloaded by the Stakeholders. Also, any News or E-Newsletters which are required to be circulated can be managed using the Content Module. These are then visible to those who have been given the access. Lost and Found data can also be managed here. Using Content module, the message which needs to be shown to the users after they have logged in, can also be managed according to user roles. Overall the content module systematically helps the Institute to organize various content and its accessibility.

## Dashboard

- News
- Download
- Welcome Message
- Lostfound
- Photogallery
- Videogallery
- Social Link

## Forms

- Download Manager
- Manage E-Newsletters
- Login Message
- Welcome Message
- News Managers
- Page Managers
- Manage Lost & Found

## Forms

- Advance Deposit Report
- Counselor Detail Report
- Counselor Summary Report
- Prospectus Issue Report
- Prospectus Sales Summary Report
- Course Enquiry & Admission Report
- Enquiry Followup Report
- Calling Report
- Admission Form Report

## Features

- News Management
- Downloads Management
- E-News Letter Management
- Showcasing Social Media activities of the Institute
- Lost and Found
- Gallery Module



# Gallery Module

The Gallery Module can be used by the Institutes to keep a record of all the photos and videos and share them with the stakeholders. It helps to showcase the special moments and achievements. The photos can also be organized by creating Album. Easy management of photos and videos is possible through the Gallery Module. Also, the visibility of photos and videos can be controlled.

## Masters

- Gallery Album
- Manage Photos
- Manage Videos

## Features

- Photo Gallery
- Video Gallery
- Showcasing and managing Albums

# Front Office Module

The Front Office of the Institute often holds the responsibility for managing multiple records, making meeting appointments, issuing gate passes and handling miscellaneous enquiries etc. All these tasks can now be organized using the Front Office Module.

From maintaining the addresses, to receiving and sending documents, managing appointments, Student enquiries and lot more, this Front Office Module will keep everything in place and sorted. Also, using the reports section, the required data can be systematically fetched in reports.

## Masters

- Import

## Forms

- Address Book
- Mail In/Out
- Phone Register
- Insider Gate Pass
- Outsider Gate Pass
- Miscellaneous Gate Pass
- Appointment
- Document Request
- My Document Request
- Student Quick Enquiries

## Reports

- Card Reports
- Custom Reports

## Features

- Visitor Management
- Gate-pass Generation
- Document Request processing
- Appointments management

# Fees Module

Fees Management is simplified by the Fees Module. Fees can be deposited according to the fee plans prepared by the Institute and assigned to respective Students. The fee deposition procedure is made very smooth and user friendly for both the Staff and Parents / Students. Fee Discounts and Late Fees can also be managed using the Fees Module. Also, fees for various heads like Admission, Hostel, Transport etc. can be deposited and reports can also be generated for the same.

The Fees Module is well integrated with the Student Registration module and Accounts Module.

## Masters

- Fee Heads
- Fee Plans
- Fee Plan Report
- Late Fee Settings
- Student Fee Plans
- Fee Status Report
- Student Fee Status
- Fee Discounts
- Deposit Limits
- Loan Integration Settings
- Import

## Reports

- Editor Reports
- Custom Reports
- Dynamic Reports

## Forms

- Fee Deposits
- Due Fee Report
- Due Fee Detail Report
- Fee Deposit Report
- Fee Deposit Detail Report
- Fee Cheque Detail Report
- Student Fee Status
- Fee Refund Report
- Fee Status Session Wise Report
- Receipt Manager
- Fee Receipts Report
- Deleted/Cancel Receipts Report
- Waive Off Late Fees

## Features

- Fee Plan creation
- Fee collection through Cash, Cheque / DD, Bank Transfers
- Online fee payment through Student and Parent logins.
- All entered receipts issued Real-time through individual Student and Parent logins
- Bank Challan Generation and confirmation process
- Advance management
- Late fee fine management
- Due Fee reports: Summarized and Detailed (Fee Head wise, Accounting Entity wise, Student wise, Dues till date and Future dues)
- Fee Collection Reports: Summarized and Detailed ( Date wise, (Fee Head wise, Accounting Entity wise, Student wise)
- Receipt printing as and when required
- SMS facility for Dues reminder, Payment confirmation
- Loan Integration Facility through Third-party solutions



# Hostel Module

A complete management of multiple Hostels can be handled using the Hostel Module. Using the Hostel Module, various data can be managed like assigning rooms to Students /Employees, deciding their room fees, taking Student attendance. Also, Hostel gate passes can be issued. Hosteller Permissions can be managed as to what freedom is to be given and what restrictions are to be kept on Students. Students' attendance can also be taken for multiple slots in a day.

The Room Fees setting in this Module is linked with the Fees Module.

## Masters

- Hostels
- Hostel Room Details
- Hostel Room Allocation Report
- Hostel Occupancy Report
- Hostel Not Booked Statistics Report
- Hostel Room Shifting Report
- Hostel Room Fees
- Attendance Legends
- Import

## Forms

- Employee Room Relations
- Student Room Relations
- Hostel Attendance
- Hostel Attendance Report
- Hostel Gate Pass
- Hostel Exit Point Security
- Hostel Guest Records
- Hosteller Room Shifting
- Hosteller Permissions
- Hosteler Permission Report

## Reports

- Card Reports
- Custom Reports

## Features

- Room wise Hostel fee management
- Room Infrastructure detailing
- Hostel Attendance (Multiple times a day)
- Hostel Gate pass and Curfew management
- Hostel Guest records management

# Mess Module

Mess Module ensures proper management of the Mess in the Institute. Attendance for Students and Employees who are enrolled for Mess facility can be recorded. Menus can be decided for the Mess which shows plan of Items to be served as per day and meal. If the Institute has more than one Mess, then assignment of Students and Employees for a particular Mess can be done. Fees can be set according to meals.

Mess Fees set here is directly reflected in the Fees Module to keep a record of all the fee heads at one place. Thus, all the Mess related activities can be efficiently managed with the Mess Module.

## Masters

- Mess Fee Setting
- Mess

## Forms

- Mess Attendance For Employees
- Mess Attendance For Students
- Mess Employee Relations
- Mess Shifting
- Mess Student Relations
- Mess Student Relations Report
- Menu Items
- Define Menus
- Define Menus Report
- Weekly Menu Report
- Mess Timings
- Student Meal Blockings
- Meal Blocking Report
- Mess Guest Records

## Reports

- Card Reports
- Custom Reports

## Features

- Mess fee Management
- Mess Attendance for Students and Employees
- Menu Management
- Meal Blocking
- Guest record management

# Transport Module

Using the Transport Module, a record of all the transportation vehicles can be maintained. Routes can be set for different vehicles. Route Fees can be set for all the routes. In the transport module, one can also keep attendance records of the Students assigned for a particular vehicle facility. All the vehicle expenses can also be recorded in the module.

## Masters

- Vehicles
- Vehicle Seat Detail Report
- Stoppages
- Routes
- Vehicle Route Relations
- Route Fee Relations
- Vehicle Shifting
- Import

## Forms & Reports

- Employee Transport Relations
- Student Transport Relations
- Student Transport Attendance
- Vehicle In/Out Register
- Vehicle Expense
- Card Report

## Features

- Vehicle Registration and maintenance records
- PUC details and Expiry reminders
- Route and stoppage wise fee management
- Transport Attendance (Students)



# Employee Attendance Module

Employee Attendance Module is a dynamic Module to make complete records of attendance and leaves of Employees. Employee attendance can be taken on the basis of their in and out timings. Immediate action can be taken for any unauthorized leaves or any other disciplinary issue. Attendance can also be taken for Lecture based Employees. The attendance module is directly linked with the Payroll Module which means the employee attendances are directly reflected while generating their salary.

The Leave schemes can be defined for respective Employee groups. Accordingly, Employees can apply for leaves. Employee can view their complete attendance record in their respective Login.

## Dashboard

- Advance Deposit Report
- Counselor Detail Report
- Counselor Summary Report
- Prospectus Issue Report
- Prospectus Sales Summary Report
- Course Enquiry & Admission Report
- Enquiry Followup Report
- Calling Report
- Admission Form Report

## Masters

- Employee In-Out Groups
- Employee Attendance Group Relations
- HR Disciplinary Action
- Unauthorized Leaves Fine
- Assign Proxy Rights
- Employee Attendance Group Interchange
- Employee Smart Card Mapping Report
- Leave Types
- Leave Schemes
- Employee Leaves
- Multiple Employees Leaves
- Import

## Forms & Reports

- Employee Leave Registers
- Proxy Lecture Information
- Employee Self Daily In/Out
- Employee Manual In/Out
- Employee Attendance (Month Wise)
- Employee Comprehensive Attendance
- Employee Attendance Summary Report
- Monthly Attendance Sheet
- Daily Performance Report
- Employee Time Sheet
- Employee Attendance Sheet Day Wise
- Employee Ranking By Attendance
- Employee Ranking By Punctuality
- Employee Month Status Report
- Lecture Based Employee Attendance
- Leave Sanctioner Approver
- Employee Leave Application
- Leave Balance Report
- Leave Balance Report (Summary)
- Leave Balance Detailed Report

- Daily Leave Report
- Monthly Leave Taken Report
- Monthly Leave Day Wise Report
- Employee Leave Application Report
- Employee Leave Status Report
- Approve/Sanction Leaves

## Features

- Employee In - Out time punch management (Biometric / Work from Home)
- Employee In - Out time manual records
- Employee leave management
- Leave Application
- Leave Approval and Rejection
- 2 level Leave Approval
- Different leave schemes as per nature of work
- Compensatory / Office Duty leaves
- Directly linked with Payroll processing

# Library Module

The Institute Library or Libraries can be managed using the Library Module. Here, the records of all the books and their availability can be smoothly managed. Students and Employee library transactions can be recorded along with complete details of the date of issue, last date of return etc. Books can also be reserved by the library members. The Library module also provides with features of OPAC and dynamic search options.

Along with library books management, the module is also used to keep records of subscriptions of serials, newspaper, magazines along with their frequency and price.

## Masters & Dashboards

- Libraries
- Authors
- Book Categories
- Publishers
- Library Items
- Title Wise Report
- Author Wise Report
- Publisher Wise Report
- Subject Wise Report
- Vendor Wise Report
- Bill Wise Report
- Library Groups
- Library Fines
- Library Subscriptions
- Library Student Projects
- Library Item Transfer
- Import

## Forms

- Library Members
- Library Verifications
- Library Visitors
- Library Exit Points
- Library Transactions
- Book Bank Transactions
- Book Search/Reservations
- Receive Newspapers
- Receive Serials
- Library OPAC Search

## Reports

- Library Dynamic Search
- Library Member Report
- Library Transaction Report
- Library Reservation Report
- Library Receive Serials Report
- Library Subscription Receivals (Newspaper) Report
- Library Statistics Report
- Card Reports
- Custom Reports
- Dynamic Reports

## Features

- Accession records as per book category, Title, Author, Language etc.
- Transaction with and without Barcoding
- Bar Code labels
- Spine Tag labels
- Member transaction History
- Fine management with a printable receipt
- Book Reservation
- OPAC search for all
- Book submission reminders through SMS, Mail
- Member blocking

# Syllabus & Lesson Plan Module

Syllabus can be defined for various courses and accordingly Lesson Plan can be made for the same. This helps in maintaining accountability of the Faculty members.

## Masters

- Syllabuses
- Import

## Forms

- Lesson Plans
- Teacher Lesson Plan Report
- Teacher Lesson Plan Not Submit Report

## Features

- Unit wise syllabus creation
- Attachment Upload
- Lesson plan with and without Syllabus referencing
- Class-wise measurable deliverable



# Assignment Plan Module

The Assignment Module is very useful for faculty members and Students. The faculty members can create assignments and assign them to large number of Students together. Assignment can be given both individually and in groups. The Students can submit their assignments both in online and offline mode. The faculty can check the submitted assignments and allot marks or grades.

## Masters

- Create Assignment
- Student Assignment Report
- Assignment Detail Report

## Forms

- Check Assignment

## Features

- Class, Group and Individual Assignment management
- Online and offline submissions
- Easy on spot evaluation and grading
- Real-time evaluation sharing with student

# Notes Module

The Notes module helps to provide necessary notes to the Students which can be further downloaded by them. Notes can be uploaded under respective categories for proper understanding. The accessibility can be assigned to the Students and Employees so that they can download the notes. Collection of notes are a great asset which can be referred to anytime in future.

## Masters

- Categories
- Document Upload Segment
- Notes Upload Detail Report
- Notes Employee Downloaded Report
- Notes Student Downloaded Report
- Student Accessibility Documents
- Employee Accessibility Documents

## Forms

- Download By Employees
- Download By Students

## Features

- Topic wise, Subject wise Data management
- Repository for future references
- Accountability measurement

# Events Module

All the Events organized by the Institute can be managed using the Events Module. It includes managing all the details of the event in a step by step procedure. Both, events organized inside and outside the Campus can be recorded.

The records of participants, sponsors, expenses etc. can be made which helps in getting a complete detailed information of the events. Winners of the events, if any, can also be defined. Thus, the Events module records the events details in an organized manner which can be accessed anytime.

## Dashboard & Masters

- Event Calendar
- Events
- Participants

## Forms & Reports

- Sponsor Details
- Guest Details
- Organizing Committee
- Company Fund
- Expenses
- Add Files
- Other Information
- Winners
- Display
- Custom Reports

## Features

- Event and sub-event details
- Registration and participant management
- Sponsors, Guest and Organizing committee details
- Expense Management
- Winner information and reports



# Grievance Module

Grievance Management is an integral part of any Institute for its smooth functioning. For this the Grievance Module of the ERP Campus 2.0 works efficiently to take care of all the grievances submitted by the Stakeholders which include Students, Parents and Employees. Different in-charges can be assigned for different categories of grievances so that no grievance is left unaddressed. All the actions taken upon the grievances can be managed under the Module.

## Masters

- Categories
- Assign Incharge
- Auto Generate Complaint No.
- Manage Grievances

## Forms & Reports

- Grievance Forwarded Report
- Grievance Forwarded Report With Status
- Grievance Detail Report
- Grievance Detail Status wise Report
- Grievance Analytical Report

## Features

- Available for all Stakeholders as per requirement
- Area wise Grievance creation
- Individual and collective Incharge Assignment
- Can be used even as an internal ticketing system for areas like maintenance
- Measurable time line and Turn around time

# Task and DRR Module

Task and DRR Module serves dual purpose of maintaining details of Task and DRR or Daily Report Record. This Module gives the facility to assign tasks to the Employees, follow up on them and assign ratings according to the performance. Along with this, Employees can maintain records of their daily activities using the DRR Form under the Module. Task and DRR Module helps in maintaining efficient performance and discipline of work among the Staff members.

## Masters & Forms

- Assign Tasks
- Task Report
- Check DRR
- Task Ratings
- Check Task Reply

## Features

- Assigning Tasks
- Task completion records
- Daily Reports for all Employees
- DRR checking by Reporting Manager
- Rating completed Tasks

# Mentorship Module

In every Institute , there are some Students which require some special attention to improve their performance in academics. For this, Mentorship Module is designed which takes care of such situations. Using this, one can create groups of Students which require some extra classes and assign a mentor to them. Also, all the performance activities with the strengths and weaknesses can be recorded to track the Student.

## Masters & Forms

- Mentor Groups
- Student Mentor Group Relations
- Mentor Diary

## Features

- Creating Mentorship groups as per required across classes
- Mentor Diary to maintain detailed progress of students over a course of time
- Tangible and verifiable record management



# Poll Module

If the Institute wishes to organize Polls to know the say of Students and Employees on any particular subject, then they can easily manage the same using the Poll Module. With this Module, the Institute can create different types of Poll and assign the rights of voting to specified stakeholders. They can then vote in their respective Logins. The results can also be declared after completion of voting for the Poll.

## Dashboards & Masters

- Poll
- Manage Polls
- Poll Report

## Features

- Dynamic in terms of Target Audience, Result Publishing and Polling frequency
- Detailed Time-stamped response reports

# Payroll Module

Majority of the Institutes find salary calculation to be a very tedious task with n number of Employees in different departments performing different types of jobs under different salary schemes. But, with the Payroll Module salary generation becomes very easy. The Payroll Module is designed in a very organized manner with the step by step procedure to generate salary.

Salary schemes can be created for different Employees according to their job roles and then after defining the settings for deductions / allowances and tax, salary can be automatically generated for all the Employees. Also, records of Employee loans /advances and investments can be maintained here.

## Masters

- Allowance/Deduction
- TDS Exemption Laws
- Income Tax Category
- Salary Variables
- Salary Schemes
- Import

## Forms

- Employee Advances
- Employee Loans
- Employee Investments
- Employee Salary Details
- Salary Generation Individual
- Salary Generation Whole Staff
- Employee Salary Report
- Annual Statement of Employees
- Employee Allowance Deduction Report
- Bank A/c Detail of Staff Monthwise
- ESI Report
- PF Report
- ESI PF Summary Report
- Monthly Wage Summary Report
- PF Online Challan Report

## Features

- Attendance Based Salary Generation
- Compliance details for ESIC, PF etc.
- Online PF challan Report
- Annual Statements of Staff

# Stock Module

A comprehensive Module for maintaining all the details of the Stock for the Institute. The Stock module enables following step-by-step procedure involved under the Stock process and recording every detail. Data can be maintained for multiple departments.

The chain of the process may begin with tender /quotation requisition and approval, purchase being made and making final vendor payment. Gate passes can be created for every entry and exit of stock items. Stock items can also be transferred from one department to another. Entries for stock maintenance /write-off can also be recorded. The Stock Module helps to keep a check of stock items at every step to ensure proper accounting.

## Masters

- Stock Departments
- Department Vendor Relation
- Stock Item Categories
- Department Item Category Relations
- Stock Items
- Stock Balance Report
- Stock Rights
- Terms and Conditions Templates
- Import

## Forms

- Stock Item Numbering
- Stock Item Numbering Report
- Stock Registers
- Tender Requisition
- Receive Quotation
- Stock Quotation Received Report
- Approve Quotation
- Vendor Payments
- Vendor Payment Approval
- Vendor Payment Check Points
- Return EMD
- Purchase Request
- Purchase Request Approval
- Create Purchase Orders
- Purchase Order Approval
- Purchase Receive

## Stock Purchase Receive Report

- Stock Gate Pass (Inwards)
- Stock Gate Pass (Outwards)
- Stock Inward Status
- Stock Requisition
- Stock Requisition Report
- Requisition Sanctioning
- Requisition Approvals
- Stock Transfers
- Stock Transfer Report
- Acknowledge Stock Transfer
- Stock Return
- Stock Maintenance
- Stock Write Off

## Features

- Centralized and Department-wise stock management
- Stock Accountability for Department as well as Individual
- Stock Numbering
- Purchase and issue management
- Quotation and Tender Management
- Department wise Item Relations
- Purchase orders
- Vendor Management
- Vendor Payment Approvals
- Requisition Management
- Stock Maintenance, Write off



# Shop Module

If any Shop / Shops are running in the Campus, then they can be managed using the Shop Module. Using this, transactions relating to purchase and sale to the member entities of the Shop can be recorded. If any Shop items have academic purpose, then their academic linking for a particular class can also be provided. With this, the Shop items can also be grouped together so that sale entry can be made for multiple grouped items, at once. This module helps in maintaining sales records for shops / store running within the institute, especially residential campuses for both Students and Employees.

## Masters

- Shops
- Shop Vendor Relation
- Consumer Group Master
- Shop Item Category
- Shop Item Category Relations
- Shop Items
- Course Material Relation Report
- Import

## Forms & Reports

- Shop Members
- Shop Registers
- Grouped Items Balance Report
- Course Material Availability Report
- Shop Purchases
- Purchase Report
- Purchase Detail Report
- Shop Sales
- Shop Sales Report
- Shop Sales Summary Report
- Shop Item Batch Status Report
- Special offers
- Shop Item Batches
- Custom Reports

## Features

- Purchase and Sale Management
- Invoice management
- Credit management
- Grouped item sales
- Member management
- Special Offers and Discounts

# Accounts Module

Accounting is an integral part of any organization. The Accounts Module is directly integrated with other Modules like Fees, so that real-time data is reflected. Also, ledger accounts can be created as per requirements and also entries can be passed. Bank reconciliation can also be done in the Module.

The Reports section allows to generate the reports of Profit & Loss Statement, Balance Sheet, and particular ledgers also for a specific company.

## Masters

- Financial Years
- Ledger Groups
- Ledgers
- Export to XML

## Forms & Reports

- Vouchers
- Day Book Report
- Display Ledger Report
- Trial Balance Report
- Balance Sheet Report
- Income & Expenditure Report
- Opening Closing Balance Report
- Bank Reconciliation
- Account Receipts
- Custom Reports

## Features

- Auto Voucher posting for Fee Deposits
- Manual voucher Posting as per need
- Bank Conciliation
- All Accounting Statements like Trial balance, Ledger reports, Day Books, Income statements, Balance Sheet available.
- Export to Tally

# Student Attendance K-12 Module

The Module allows the organization to take Daily Attendance for K12 Students. The attendance can be marked manually or using biometric device. The order in which Student attendance is to be taken can be defined over the Module. Attendance can be marked by the teachers to which attendance rights are allotted. The Module is also used to record Leaves of the Students which are then approved by the concerned authorities. Students and their Parents can view the attendance records in their respective logins.

## Masters

- Smart Card Mapping K-12
- Attendance Order K-12
- Attendance Legends K-12

## Forms & Reports

- Daily Attendance K-12
- Student Daily Attendance Report
- Daily Classwise Attendance Report K-12
- Student Monthly Attendance Sheet
- Cumulative Attendance Sheet
- Admin Daily Attendance K-12
- Student Leave Applications K-12
- Student Leave Approvals K-12
- My Attendance



# Exam K-12 Module

Using the Module, Exams can be organized for K12 students. The Exam K12 Modules helps to create a step by step exam structure which begins with creating exam patterns. All exams can be managed and the exam subjects can also be categorized as marks entry type or evaluation type. The grading pattern followed by the school management can be defined and on that basis grades can be assigned. Roll No. can be auto generated for the students saving a lot a time. Also, attendance can be marked for the relative exams. The Co-scholastic area also has its own importance. General settings can be made for Co-scholastic areas. Marks and Grades are then entered and results are declared. The marks and grades defined, along with co-scholastic settings are reflected in the marksheet according to the set marksheet template. The settings for displaying marks in Student / Parent logins are also an important feature of the module.

## **Create**

- Exam Pattern K-12
- Exams K-12
- Exams Subject Class Relation K-12
- Exam Subject Evaluation K-12
- Exam Grades K-12
- Exam Pattern Grade Relation K-12
- Medical Absent Settings

## **Forms & Reports**

- Exam Roll Nos. K-12
- Exam Marks K-12
- Exam TR Report
- Exam Marks Detail Report
- Marks Slip Report
- Marks Detail Report (Exam/Subject Wise)
- Exam Report Format 2 - using subject initials
- Exam Report Format 3
- Student Remark Relation
- Student Direct Attendance
- Co-Scholastic Settings
- Exam Result Declaration Setting K-12
- Student Indicator Settings K-12
- Subject Grade Settings K-12

## **Reports**

- Student ExamMarks Details
- My MarkSheets

# Feedback on Faculty Module

Feedback plays an important role in the growth of every individual. To facilitate that process, the Feedback on Faculty module is designed using which the accessible Students can give their feedback on various parameters defined to the faculty members. The feedback can be submitted through their respective login. The data provides indepth analysis of the performance of Teachers to the Administrators.

## **Masters**

- Feedback Question Entry
- Student Feedback Not Submitted Summary Report
- Student Feedback Not Submitted Report
- Feedback Subject Average Report
- Feedback Average Wise Report
- Feedback Percent Wise Report
- Feedback Ranking Of Faculty Report
- Student Feedback On Faculty Report

## **Forms & Reports**

- Submit Feedback
- Student Feedback Block

## **My Feedback**

- My Assessment
- Feedback Subject Average Report
- Feedback Average Wise Report
- Feedback Percent Wise Report

# Alumni Module

Alumni are the assets of any organization. Data of all the alumni can be maintained under the Alumni Module. The Student bulk data can also be imported to save a lot of time. Using the Module, the Alumni can connect using Chapters, Interest Groups, Events and Reunions. Also, any fundraisings can be organized and data can be maintained for the same. The Module also allows the facility to Alumni to post various Jobs. All the data are visible to the Alumni in their respective Login.

## Masters

- Alumni
- Alumni Chapters
- Special Interest Groups
- Alumni Events
- Alumni Settings

## Forms & Reports

- Reunions
- Fundraisings
- Jobs By Alumni
- Search Alumni

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